

**UNIVERSITY GRENOBLE ALPES**

**ADMINISTRATIVE REGISTRATION DOSSIER 2021-2022**

*This dossier will not be processed in the absence of photocopies of the required supporting documents.*

**Registration Form**

**Renewal of registration**

**Hosted learner**

**UGA student number:** .....

**OPI N°:** .....

*This number is generated when you register for the first time at the UGA.*

*This number is obtained on an application platform such as Parcoursup (P20...), Ecandidate (EC...) or MoveOn (MV...).*

*You will keep it throughout your entire schooling at the UGA.*

*To students renewing registration but not registered since 2016/2017, your student number has changed (8 numbers now).*

**CIVIL STATUS**

**LAST NAME** (birth name): .....

**USE name** (or spouse name): .....

**Gender:**  **F** (Female)  **M** (Male)

**First name(s)** 1: ..... 2: ..... 3: .....

**INE, BEA or INES n°** **required** (See your Baccalauréat results or last student card if you have been student in France since 1995. 11 numbers and letters) : ..... **use the Ø for number zero**

**Birth date:** .....



**Place of birth:** State or county: ..... or **Country:** ..... **City:** ..... (Administration)

(ex: 038 for Isère, France)

(if not born in France)

(Specify the rounding if necessary)

**Nationality:** .....

**Refugee, subsidiary protection or asking for asylum:**

Yes

No

**Family status**

1 – Single without child(ren)

3 – Single with child(ren)

2 – Couple without child(ren)

4 – Couple with child(ren)

⇒ **Number of child(ren):** .....

**Disability**

Yes

No

**Holder of the « mobility inclusion » card with « invalidity » mention:**

Yes

No

**Disability type:** .....

**saisir le code :**

(reserved for the administration)

**National defence and citizenship day (example JAPD)**

**3** – Exempted, excused

**8** – Not concerned (over 25 years)

**5** – National day attended (JAPD/JDC)

Not concerned (foreign student)

**6** – Census accomplished (under 18 years)

## FIRST TIME REGISTRATION IN FRANCE

Year of the first time registration in **French higher education** (University, CPGE, BTS, DUT): Year .....

Year of the first time registration in **public French university**: Year .....

Name of the public French university : .....

Department: .....

Year of the first time registration at **University Grenoble Alpes**: Year .....

### Baccalauréat or equivalent

French Baccalauréat or other equivalent title (**obtained before 2021**)

Graduation year: ..... Section + speciality: .....

Honours:  **P** – Passed  **AB** – With distinction  **B** – Honours  **TB** – High honours

French Baccalauréat or other equivalent title (**obtained in 2021**)

Graduation year: ..... Section + speciality: .....

Honours:  **P** – Passed  **AB** – With distinction  **B** – Honours  **TB** – High honours

1<sup>st</sup> speciality of senior year : ..... 2<sup>nd</sup> speciality of senior year : .....

11<sup>th</sup> grade speciality : ..... 2<sup>nd</sup> option of senior year : .....

1<sup>st</sup> option of senior year : ..... 4<sup>rd</sup> option of senior year : .....

3<sup>rd</sup> option of senior year : ..... Department: .....

Institution: ..... Department: .....

DAEU Graduation year: ..... Department: .....

Foreign diploma accepted as equivalent to French Baccalauréat (0031)

Institution: ..... Country of graduation: .....

Year: .....

## ADDRESS

### Permanent address (CAPITAL LETTERS):

.....

.....

Zip code: ..... City: ..... Country: .....

**Person to notify in case of emergency (Last name & First name):** .....

Phone number of the **person to call in case of emergency**: .....

### Type of housing for the current year:

**1** – University residence  **4** – Parents home  **6** – Students rooms

**2** – Approved youth hostel  **5** – Personal lodgings (excluding

**3** – Social housing (HLM/CROUS) students rooms)  **7** – Other

### Address for 2021-2022 (CAPITAL LETTERS):

.....

.....

Zip code: ..... City: ..... Country: .....

Phone number (cell phone): ..... Landline number: .....

Email: .....

## ANNUAL REGISTRATION

Have you got a 2 years or more studies interruption since your high school graduation or equivalent diploma?

Yes  No If Yes, specify the number of years: ..... – .....

Is your resumption of studies funded by a private or public organization?  Yes  No

RESERVED TO THE ADMINISTRATION		
REGIME		
<input type="checkbox"/> 1 – Formation Initiale		
<input type="checkbox"/> 2 – Formation Continue financée par un organisme public ou privé		
<input type="checkbox"/> 3 – Reprise d'Etudes non financée par un organisme		
<input type="checkbox"/> 4 – Formation en apprentissage		
<input type="checkbox"/> 5 – Contrat de professionnalisation		
STATUT		
<input type="checkbox"/> 01 – Etudiant	<input type="checkbox"/> 05 – Etudiant apprenti	<input type="checkbox"/> CU – Certificat d'Université
<input type="checkbox"/> 02 – Auditeur libre	<input type="checkbox"/> 06 – Apprenant hébergé	<input type="checkbox"/> 04 – 1 <sup>ère</sup> année de Capacité de Droit (EAD)
<input type="checkbox"/> 03 – Stagiaire formation continue	<input type="checkbox"/> 08 – Contrat Professionnel	

### Socio-professional category:

#### Of the student:

Do you have a professional activity or are you seeking for employment:  Yes  No

Specify the socio-professional category: ..... Code: .....

#### Activity

- 00 – Other activities  
 K – Civil servant or military (Intern professor at INSPE...)  
 L – EAP employment as future professor  
 I – Intern in medical studies

#### Work time

- A – Full time covering university year ( $\geq$  univ. year) including apprenticeship and professional contracts  
 B – Part time +150h/trimester ( $\geq$  univ. year)  
 C – Part time -150h/trimester ( $\geq$  univ. year)  
 D – Part time -150h/trimester ( $<$  univ. year)  
 E – Job seeker  with allocation  without allocation  
 G – Full time – funding dedicated to the thesis (doctoral contracts)  
 H – Part time – funding dedicated to the thesis (doctoral contracts)

#### Socio-professional category of the 1st parent or legal responsible :

Name of the category: ..... Code: .....

#### Socio-professional category of the 2nd parent or legal responsible :

Name of the category: ..... Code: .....

## SPORTS

Are you high level student athlete:  Yes, specify the code: .....  No

Financial support (scholarship, allowance, PARE, etc.):  Yes, specify the code: .....  No

## CVEC

- You are subject (exempt or not): Unique identification number: .....  
 You are not subject

### YOU ARE PARTICIPATING IN INTERNATIONAL EXCHANGE

You are going in another country (E)	Program	You are coming from another country (A)
<input type="checkbox"/>	ERASMUS	<input type="checkbox"/>
<input type="checkbox"/>	Other programs and bilateral agreements	<input type="checkbox"/>
<input type="checkbox"/>	Other programs and multilateral agreements	<input type="checkbox"/>

Foreign establishment (Home or Host institution): .....

Country: .....

### LAST INSTITUTION ATTENDED

#### Type of institution:

- LY – High school  
 16 – University  
 10 – Foreign higher education institution: .....  
 Other (specify): .....

- 01 – S.T.S. (BTS)  
 02 – C.P.G.E. (preparatory class for high schools)

Name of the institution: ..... Department: ..... Country: .....

University year: .....

### LAST YEAR SITUATION

- Schooled in 2020/2021  
 Non schooled in 2020/2021 but already entered in higher education  
 Non schooled in 2020/2021 and never entered in higher education

#### Last diploma obtained

- Baccalaureate (high school diploma)  
 Higher education foreign diploma  
 002 - DAEU  
 Other French diploma  
 Foreign high school diploma  
 Any higher education diploma

Specify heading of the diploma obtained: .....

Name of the institution: ..... Department: ..... Country: .....

University year: .....

### OTHER INSTITUTION FREQUENTED FOR THE CURRENT YEAR

(Supporting documents required)

You are already registered in another establishment for 2021-2022?  Yes  No

Name of the establishment: ..... Department: .....

Do you maintain this registration?  Yes (in parallel)  No (change)

### REGISTRATIONS REQUIRED AT UGA IN 2021-2022

Main registration: .....

Other registration required at UGA: .....

For the LEA, LLCER, professional commercial license, specify specialised language(s):

Language A: ..... Language B: .....

For students attending the Polytechnic institute, are you coming from a preparatory class?

- YES If so, which one? : .....  
 NO

RESERVED TO THE ADMINISTRATION	
Codes inscription	
Etape 1	_ _ _ _ _ _ _
VET	_ _ _ _ _ _ _
Etape 2	_ _ _ _ _ _ _
VET	_ _ _ _ _ _ _

You have a scholarship for this diploma:  Yes (supporting documents required)  No

### Type of scholarship

01 – From the French government  02 – Based on social criteria  06 – From the ministry of health (midwife)

For the **IDEX scholarship holders**, please report to the *Social Situations* sidebar

Are you on a hyphenation contract (if your hyphenation request has been accepted)?  Yes  No

RESERVED TO THE ADMINISTRATION		
<p><b>PROFILS</b></p> <p><input type="checkbox"/> <b>NO</b> – Normal</p> <p><input type="checkbox"/> <b>AH</b> – Apprenant hébergé</p> <p><input type="checkbox"/> <b>AP</b> – Apprentissage</p> <p><input type="checkbox"/> <b>EH</b> – Auditeur libre</p> <p><input type="checkbox"/> <b>PR</b> – Contrat professionnel</p> <p><input type="checkbox"/> <b>CV</b> – Convention</p> <p><input type="checkbox"/> <b>DB</b> – Double inscrits IEP, Grenoble INP, Ecole d'architecture</p> <p><input type="checkbox"/> <b>TL</b> – Télé-enseignement</p> <p><input type="checkbox"/> <b>EX</b> – Exo BU / GES (césure, licence etc....)</p> <p><input type="checkbox"/> <b>FC</b> – Formation continue prise en charge</p> <p><input type="checkbox"/> <b>PS</b> – Professeur stagiaire INSPE</p> <p><input type="checkbox"/> <b>VA</b> – Validation Acquis Expérience</p>	<p><b>CURSUS AMENAGES</b></p> <p><input type="checkbox"/> <b>3</b> – C. aménagé - cycle d'études aménagé</p> <p><input type="checkbox"/> <b>7</b> – C. aménagé - situation de handicap</p> <p><input type="checkbox"/> <b>1</b> – C. aménagé - sportif / artiste haut niveau</p> <p><input type="checkbox"/> <b>8</b> – Césure au semestre</p> <p><input type="checkbox"/> <b>2</b> – Césure à l'année</p> <p><input type="checkbox"/> <b>6</b> – Licence 3 ans compl. parallèles (LOI ORE)</p> <p><input type="checkbox"/> <b>4</b> – Licence en avance (LOI ORE)</p> <p><input type="checkbox"/> <b>5</b> – Licence allongée (LOI ORE) renseigné auto</p> <p><b>CONVENTIONS</b></p> <p><input type="checkbox"/> <b>02</b> – CPGE</p> <p><input type="checkbox"/> <b>01</b> – Institut catholique</p> <p><b>TELE-ENSEIGNEMENT (profil TL ou FC)</b></p> <p><input type="checkbox"/> <b>3</b> – Enseignement à distance depuis la France</p> <p><input type="checkbox"/> <b>4</b> – Enseignement à distance depuis l'étranger</p> <p><b>ETUDIANT EXTRACOMMUNAUTAIRE</b></p> <p><input type="checkbox"/> code .....</p>	<p><b>SITUATIONS SOCIALES</b></p> <p><input type="checkbox"/> <b>NO</b> – Normal</p> <p><input type="checkbox"/> <b>BO</b> – Boursier Crous/Boursier du gouvernement français</p> <p><input type="checkbox"/> <b>BS</b> – Boursier Santé</p> <p><input type="checkbox"/> <b>BI</b> – Boursier IDEX</p> <p><input type="checkbox"/> <b>BE</b> – Boursier <b>INP, Archi, IEP</b></p> <p><input type="checkbox"/> <b>BH</b> – Boursier <b>hors EPE</b></p> <p><input type="checkbox"/> <b>HA</b> – Carte mobilité Inclusion, mention « invalidité »</p> <p><input type="checkbox"/> <b>RP</b> – Réfugié / protection subsidiaire / demandeur d'asile</p> <p><input type="checkbox"/> <b>PN</b> – Pupille de la nation</p>
<p><i>Lorsqu'un profil ou une situation exonérante est sélectionné, vous devez obligatoirement récupérer le justificatif correspondant.</i></p>		

### OPTIONAL FEES

- |   |                             |
|---|-----------------------------|
| <input type="checkbox"/> CU course catalogue  | N° code : ..... CU 1 à CU 8 |
| <input type="checkbox"/> Language courses   | N° code : ..... T1 à T10    |
| <input type="checkbox"/> CLES (Languages Certificate of Higher Education)                               | N° code : ..... T05 /T06    |
| <input type="checkbox"/> Bachelor FFSU (without scholarship)  | N° code : ..... FS1         |
| <input type="checkbox"/> Request a duplicate of student card  | N° code : ..... W01 à W03   |
| <input type="checkbox"/> Hyphenation fees (Master, Engineer 3 <sup>rd</sup> Cycle (without scholarship) | N° code : ..... CE1 à CE3   |

### CIVIL LIABILITY

You have taken out a Civil Liability Insurance (at any time, during the year, you must be able to show supporting documents of this coverage):  YES  NO

### SOCIAL SECURITY

Every student is covered by the general social security system.

For the foreign students, information is available on the UGA's website: <https://international.univ-grenoble-alpes.fr/fr/etudiant/sante/assurances/assurances-etudiant--579552.htm?RH=GUETFR ACTI>

I declare that I comply with the Charter for the use of the information system of university establishments of the UGA – Université Grenoble Alpes. The Charter is available on the UGA website.

***For information, under article 441-1 of the penal code, "the use of forgery constitutes an offense".***

I certify sincere and true the information provided and I declare that I have read the instructions attached to the file.

On: .....

At: .....

Signature (and signature of the legal representative for minor students):

Dossier complet :	OUI <input type="checkbox"/>	NON <input type="checkbox"/>
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