

## EXEMPTION CAMPAIGN REGARDING DIFFERENTIATED FEES EXCEPTIONAL STUDENT SOCIAL COMMITTEE (COMMISSION SOCIALE ETUDIANTE - CSE) : EXEMPTION COMMITTEE OF JULY 2020

### PUBLIC CONCERNED BY THE EXCEPTIONAL STUDENT SOCIAL COMMITTEE OF JULY 2020

Non-EU students admitted in initial training, to La Prépa des INP, to the Bachelor degree, to the Engineering course or the Master course, to one of the schools of *Grenoble INP Engineering and Management Institute* at the beginning of the academic year **2020/2021**, and subject to differentiated fees (see the paragraph titled *SCOPE OF THE EXEMPTION COMMITTEE*).

#### IMPORTANT NOTE :

From the receipt of the letter of admission to a school of *Grenoble INP Engineering and Management Institute*, the application for exemption of the differentiated fees must be completed **within 3 weeks**.

**N.B. : If this letter of admission has been received before the opening of the exemption campaign in question, the 3-weeks deadline applies from the opening of this campaign scheduled on April 06, 2020.**

The downloading of the letter will be required and will set the deadline regarding the admissibility of your application for exemption of the differentiated fees.

To save time, it is strongly recommended to **prepare the application file without awaiting for the decision** (see the paragraph titled *LIST OF DOCUMENTS TO BE SUPPLIED [...]*).

Once the deadline has expired, the student social committee won't examine any application file, BUT, this file shall be processed, provided that it is complete, by a next meeting of the committee (from September 2020).

### SCOPE OF THE EXEMPTION COMMITTEE

The exemption campaign regarding differentiated fees concerns the students who apply through the *FSA* application, during the opening period of the campaign.

Students who are **NOT CONCERNED** are :

- students who were registered at an institution run by the French Ministry of Higher Education for the academic year **2018/2019**
- the nationals of a European Union Member State (EU) or of the European Economic Area (EEA) – including Norway, Iceland and Liechtenstein - , or of Monaco, Andorra, Switzerland, Quebec
- the members of the family of a citizen of EU, EEA or Switzerland and who benefit from the related residence permit. The students who benefit from the refugee or subsidiary protection status or members of the family of a beneficiary of this status or protection
- the non-EU students who benefit from the resident status in France for at least 2 years or who are associated with a tax shelter for more than 2 years

Students who are **CONCERNED** are :

- the non-EU students who register **for the 1st time in France** at *Grenoble INP Engineering and Management Institute* for the academic year **2020/2021**

Special situations :

- the students who applied for a funding to the French embassy in their home country shall set up a file within the agreed period, without awaiting for the decision of the embassy
- the students who applied for a French Government Scholarship (*Bourse du Gouvernement Français - BGF*) and **who will have received a negative decision** will be allowed to apply for a fees exemption as from September

### DATES OF THE EXEMPTION CAMPAIGN

Opening of applications : **APRIL 6, 2020**

Closing of applications : **JUNE 15, 2020**

### NOTIFICATION OF THE DECISION OF THE INSTITUTION

The application files will be examined by the student social committee at the beginning of July.

The day after the committee meeting, an automatic reply will be sent to the e-mail address given by the student, in order to specify the issued decision.

In a second time, an official letter will be placed in the application section online. Then, an e-mail will also be sent to the student to invite him to download it.

### RECOMMENDATIONS

- ☞ The members of the committee in charge of the examination of the applications are able to assess each situation only on the basis of the elements given by the applicants ; it is therefore essential, in the interest of the applicants, that their application file be as complete as possible.
- ☞ Before sending an e-mail to [scolarite.aides-exception@grenoble-inp.fr](mailto:scolarite.aides-exception@grenoble-inp.fr), the section titled *Frequently Asked Questions – FAQ* – should be visited

**LIST OF DOCUMENTS TO BE SUPPLIED in PDF format (in 1st choice) or JPEG format for pictures (photo, scan,)**

**TO BE COMPLIED WITH :**

All the documents shall be COMPULSORILY TRANSLATED INTO FRENCH OR INTO ENGLISH.

Any application file including supporting documents which would be NOT TRANSLATED, ILLEGIBLE, NOT RELATED TO THE REQUIRED YEAR won't be examined.

Financial supporting documents must compulsorily specify the LAST AND FIRST NAMES OF THE PERSON INVOLVED, THE REFERENCE YEAR along with the yearly amount collected BEFORE deduction of withholdings at source like taxes and / or credits.

PAYSLIPS ARE NOT ADMISSIBLE.

**Tab « Student » :**

- ✓ Cover letter which must describe the family and financial situation
- ✓ Admission letter

**Tab « My family situation in 2020/2021 » : *student married with / or without children***

- ✓ Copy of the family record book or community life certificate or family register, or any other authentic supporting document
- ✓ Employer certificate regarding amounts collected **in 2020** by the partner pursuing a salary activity, even occasionally
- ✓ Sworn statement about resources collected **in 2020** by the partner pursuing a self-employed occupation
- ✓ Copy of scholarship awarding (or refusal) notifications and / or other funding for the academic year **2019/2020**, related to the student partner
- ✓ Supporting document regarding scholarships and other fundings applied for by the student partner for the academic year **2020/2021**

**Tab « My resources for the academic year 2020/2021 » :**

- ✓ Employer certificate regarding amounts collected **in 2020** regarding a salary activity, even occasionally
- ✓ Sworn statement about resources collected **in 2020** as part of a self-employed occupation
- ✓ Copy of scholarship awarding (or refusal) notifications and / or other funding collected for the academic year **2019/2020**
- ✓ Supporting document regarding scholarships and other fundings applied for, for the academic year **2020/2021**
- ✓ Other resources : supporting document regarding payment of alimony, orphan's annuity, etc.

**Tab « Parent-s ou legal representative » :**

- ✓ Employer certificate specifying the YEARLY amount of the resources **collected in 2019** BEFORE deduction of potential withholdings at source like taxes and / or credits
- ✓ Certificate regarding other incomes, **collected in 2019** : widowhood annuity, payment of alimony, unemployment benefit, solidarity allowance, superannuation equivalent, disabled adult benefit, family allowances, etc.

**In a case of a change in the situation in 2019 or in 2020 for one of the members of the family :**

- ✓ Supporting document certifying the new situation (e.g. : divorce certificate, letter of dismissal, sick note without any salary continuance, etc.)

WITHOUT ANY SUPPORTING DOCUMENT, THE NEW FINANCIAL SITUATION WON'T BE TAKEN INTO ACCOUNT

**Tab « Brother-s and / or sister-s :**

Only brothers and / or sisters who are **financially dependent** upon their parents during the academic year **2020/2021** are to be registered.

- ✓ Copy of scholarship awarding (or refusal) notifications and / or other funding collected by brother-s and / or sister-s for the academic year **2019/2020**
- ✓ Employer certificate regarding amounts collected **in 2020** regarding a salary activity, even occasionally
- ✓ Sworn statement about resources collected **in 2020** as part of a self-employed occupation

**ACCESS TO THE EXEMPTION CAMPAIGN**

Login : <https://applicationform.grenoble-inp.fr/FSA/197?lang=en>

**GENERAL INFORMATION :**

- ✓ Every field of the application file must be compulsorily filled in
- ✓ When all the fields are filled in, the application field is considered complete by the application *FSA* and can be submitted

During the campaign, it is possible to :

- ✓ Fill in the file (*the application FSA enables to fill in the file in several sessions*)
- ✓ Join the required documents
- ✓ Modify the incomplete file
- ✓ Modify the file complete but not submitted
- ✓ **Submit the file**

- CAUTION :**
- ✓ **THE APPLICATION FILE MUST BE SUBMITTED WITHIN THE 3 WEEKS FROM THE RECEIPT OF THE LETTER OF ADMISSION, OR FROM APRIL 06, 2020 AT THE EARLIEST**
  - ✓ **AFTER HAVING BEEN SUBMITTED, THE FILE CANNOT BE MODIFIED**