

Annex 8: Student agreement

The Institut National Polytechnique de Grenoble (hereinafter “Grenoble INP-UGA”), established in 46, avenue Félix Viallet, 38031 GRENOBLE Cedex- FRANCE, coordinating Institution of the Erasmus+ Erasmus Mundus Master Joint Degree programme in Functionalized Advanced Materials Engineering with Artificial Intelligence for Sustainability (hereinafter “FAME^{AIS} master”), represented by Mrs. Annie ANTONI-ZDZIOBEK, project coordinator of the one part,

And the FAME^{AIS} master student:

Last Name (as on Passport): _____ Date of birth: _____
 First name (as on Passport): _____ Place of birth: _____
 Nationality: _____ Telephone: _____
 Place of permanent residence (city and country): _____
 E-mail address: _____

of the other part,

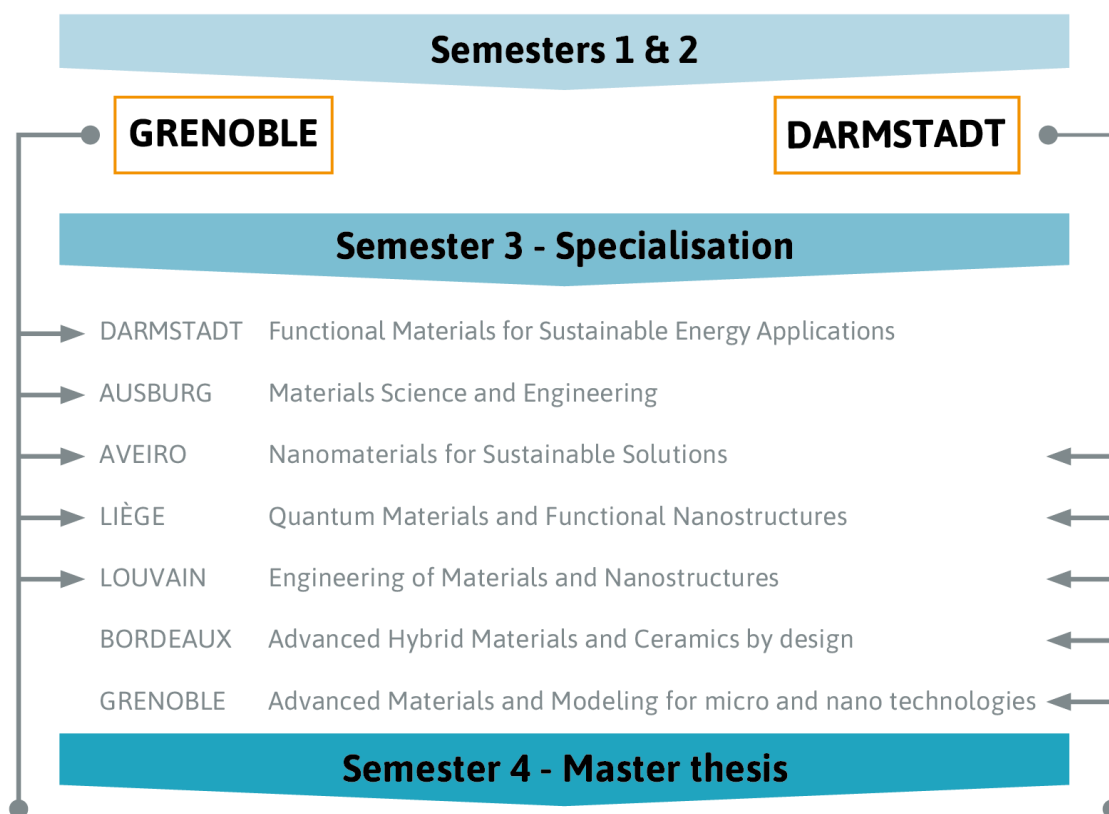
HAVE AGREED to the following terms and conditions:

1. FAME^{AIS} master academic programme

The course is designed to provide a two-year (120 ECTS) education program in Advanced Materials Science within 7 European universities from Germany, France, Belgium and Portugal. These institutions host world-renowned leading research laboratories in the field of Advanced Materials Science. The students benefit from the best practices used at these institutions and will take part in the management of scientific research-oriented projects. Students are required to spend Year 1 and 2 in at least two institutes from different countries. Mandatory and optional courses are integrated and taught by distinguished professors and researchers who interact closely in the frame of the European Multifunctional Materials Institute EMMI. The curriculum consists of three semesters taught within the Consortium universities plus one semester for the Master thesis in a research laboratory or industry. The first two semesters are devoted to general topics in the field of functional materials science.

The third semester is dedicated to a specialisation in one of the seven different universities, as shown in the student mobility chart:





Student specific mobility path

To help them choose their mobility path for their specialisation year (last year of the Master Programme), students will be required to elaborate a personal professional project.

After careful examination of each individual project, and consultation with the students, the FAME^{AIS} Management Board (including the academic responsible of the FAME^{AIS} programme in each partner institution) will suggest and announce the host institution that is deemed the most suitable in accordance with their project.

Students will be able to appeal the FAME^{AIS} Management Board decision, in which case their academic performance, motivation will be taken into account, further to the coherence between their professional project and the host institute chosen.



Students are aware that the final decision rests with the FAME^{AIS} Management Board and that no guarantee about 1st or 2nd year partner institution choice can be fulfilled.

Timeline		
When	What	Who
December to March	Elaboration of students' personal professional project	FAME ^{AIS} students with the support of the consortium
March	Examination of students' projects	FAME ^{AIS} consortium
March to April	Announcement of dispatching & possible appeals	FAME ^{AIS} consortium and students
May	Final decision on dispatching	FAME ^{AIS} consortium

2. Student performance evaluation mechanisms

Host institution rules (lectures, practical sessions, field trips, informative and official meetings, examinations, marks and records, resits, etc) are presented and given to the FAME^{AIS} students each year at their arrival at the concerned FAME^{AIS} partner.

3. Degree awarding requirements

Validations of ECTS, Internship, Master Thesis, etc. are explained to the FAME^{AIS} students each year at their arrival by the FAME^{AIS} hosting partner.

4. Degree delivery

Each successful FAME^{AIS} student obtains a degree from each university where he has followed his/her studies. Expected period of delivery depends on the national rules of each partner. A FAME^{AIS} Master certificate together with a FAME^{AIS} diploma supplement is provided to the students after completion of the two-year Master.

5. FAME^{AIS} MASTER programme fees

Students enrolled in the FAME^{AIS} Master programme pay programme fees. The FAME^{AIS} Master programme fees include, costs for obligatory course modules/training/seminars, as well as administrative costs related to the issuing of the degree and diploma supplement and for students' health and accident insurance. The yearly programme fees for students coming from EU Member States and third countries associated to the Programme are fixed to 4000 EUR/year. The yearly programme fees for students coming from Third countries not associated to the Programme are fixed to 9000 EUR/year. Local self-finance students benefit from fee waiver and will pay only 1 000 EUR/year. The programme fees shall be paid to the Coordinating Institution. Erasmus Mundus scholarship students are exempted from all programme fees.



6. FAME^{AIS} Master Student health and accident insurance

The Coordinating Institution shall provide all students with a suitable insurance policy that is perfectly compliant with the EACEA Minimum requirements for the health and accident insurance coverage provided under Erasmus+ Erasmus Mundus Joint Master. Such insurance shall also comply with the requirements for obtaining a visa for Schengen zone ("Schengen Visa"). FAME^{AIS} students shall obtain above described insurance certificate with detailed information about the health and accident cost coverage. If necessary, students can request from the Coordinating Institution further information regarding the insurance scheme.

7. Erasmus Mundus Scholarships

The Erasmus Mundus scholarship includes the monthly unit cost contribution for the entire duration of the FAME^{AIS} Master programme (24 months maximum).

7.1. Unit cost contribution

The unit cost contribution for the Erasmus Mundus scholarship holders from Erasmus + programme and partner countries, is fixed to 1400 EUR per month and for the entire duration of the FAME^{AIS} Master programme (24 months maximum). For partial months, only effective study periods will be paid. The date of the travel tickets and the student registration will both be taken into account for the calculation. The calculation will be made on the basis of a pro-rata of 1/30.

7.2. Payment modalities

Erasmus Mundus Scholarship holders will receive the unit cost contribution on a monthly basis. The instalments will be paid in Euro and by money transfer to the Erasmus Mundus scholarship holder's bank account within the European Union.

7.3. Bank account

It follows from the previous article, that it falls to the FAME^{AIS} Master students to open a personal bank account within the European Union, communicate bank details to the Coordinating Institution and inform it in case of any change in this regard.

8. Student rights and obligations

Each student shall enjoy the rights and be subject to the regulations of the Host Institution during the period of completion of study at the Host Institution, irrespective of the Coordinating Institution. Particularly, the Host Institution regulations apply regarding to the academic code of ethics concerning in particular academic work (plagiarism), academic examinations (cheating), practical work (falsifications). Student is aware that any incident in this regard may cause his exclusion from the FAME^{AIS} Master programme.



The Coordinating Institution as well as Partner Institutions cannot be held responsible for accidents, illnesses, injuries, losses or damage to persons or goods resulting from or in any way related to the activities that are object of the present Student Agreement.

8.1. Assessment, degree and resits

8.1.1 Assessment

- Annual Assessment and resits: At the end of each year, students' results will be processed by FAME^{AIS} local programme director at the university they are located, in accordance with the local rules of the university. The results processed will be those for the 60 ECTS offered at the university where the student is located. This result will be communicated to all Partners
- Overall Assessment: at the end of each year, students' results will be processed by the local FAME^{AIS} programme director at the admitting institution during autumn. At this stage the admitting institution will receive all the grades for a student registered in the Programme.

8.1.2 Degree

- Upon successful completion of the programme, student will receive a double degree according to his/her mobility scheme. Each Host university will issue its degree. A diploma supplement will be issued by Grenoble INP-UGA, until the student has completed the 120 ECTS over two years.

8.1.3 resits

- It is required that a student failing a course can pass a second examination.
- In case the evaluation of this second examination is not finished before the end of the first academic year (semester 2), a student can be accepted in any of the semesters 3 only if the failed courses do not exceed 6 ECTS credits.
- A student having failed more than 6 ECTS at the end of semester 2 cannot be awarded the FAME^{AIS} master double degree and the FAME^{AIS} master diploma supplement. The award of one single degree of one of the universities in which the student is enrolled becomes the sole responsibility of this university. In case the student was supported by an Erasmus Mundus grant, the lack of admission to semester 3 will mean an interruption of the scholarship.
- A student accepted in a semester 3 who has not completed the semesters 1 and 2 is still required to pass the second evaluations of the failed courses. In case this second evaluation is not successful, the students cannot be awarded the FAME^{AIS} master double degree and the FAME^{AIS} master diploma supplement. The award of one single degree of one of the universities in which the student is enrolled becomes the sole responsibility of this university. In case the student was supported by an Erasmus Mundus grant, the lack of admission to semester 3 will mean an interruption of the scholarship.

8.2 Student services

Students participating in the FAME^{AIS} Master programme shall benefit from all services (academic and library resources, student support services as search for accommodation, student residence or renting flats, student card, visa and residence permit assistance, social and cultural services, services for physically disadvantaged individuals etc.) offered by the Host Institution to its regularly enrolled students. The students are thus assured full access to the resources necessary for their programme of study irrespective of where they are admitted. The existence of this Agreement does not, however, imply a commitment of material or financial support from the host institution. Concerning Visa and residence permit requests, each Partner shall provide to their incoming FAME^{AIS} MASTER students all the explanations and official documents required by its national authorities for Visa and Residence Permit delivery.

8.3. Student complaints and conflict resolution

While at the Host Institution, the local policies for resolution of complaints and appeals shall apply. Complaints in regard to the FAME^{AIS} Master organisation, mobility, assessments or any other relevant issues, shall be addressed to the FAME^{AIS} Master Local Programme Director. The latter shall liaise with his/her Partner institution counterparts in order to solve the problem. In case of lack of solution, the Local Programme Director shall transmit the complaint to the FAME^{AIS} Master Management Board, which will proceed according to the Partnership Agreement decision taking rules.

8.4. Student duties

The student hereby commits him/herself on his/her honour to duly attend the FAME^{AIS} Master programme and attend the prescribed lectures and examinations. In case of non-attendance to the programme (lectures, practical sessions, field trips, informative and official meetings...):

- i) that the student cannot justify with medical certificates and/or
- ii) for which permission has not been granted by the FAME^{AIS} Master staff (to ensure permission, the student shall preferably ask in advance),

the student understands that he/she shall be excluded from the FAME^{AIS} Master programme:

- if he/she fails to validate a year of study and/or
- if he/she is the subject of disciplinary measures leading to his/her exclusion from the FAME^{AIS} Master Partners and/or
- if he/she is the subject of legal prosecutions that prevent him/her from attending the FAME^{AIS} Master programme and/or
- if he/she withdraws from the FAME^{AIS} Master programme, on his/her own decision or by force majeure



8.4.1. In such an event as described above, the student hereby makes a commitment on his/her honour to reimburse the FAME^{AIS} Master Coordinating Institution (Grenoble INP-UGA) the excess funding from the scholarship allocated to him/her, which consists in:

- any FAME^{AIS} Master scholarship received covering the period following the date of exclusion,

8.4.2. Upon exclusion, the student shall in due time and before his/her departure pay for the following:

- the rent of his/her accommodation, for the month of the day of his/her exclusion,
- the bank fees corresponding to his/her accommodation insurance, for the month of the day of his/her exclusion,
- the bank fees to pay for his/her bank account and his/her visa card, for the year of the day of his/her exclusion,
- the remaining programme fees for the FAME^{AIS} Master programme: programme fees are paid each year.

8.4.3. In case of student resignation without any particular reason, the FAME^{AIS} Master Consortium can decide to stop funding immediately and the same rules as for exclusion apply.

8.4.4. In case of a student not participating to the Summer School organized at the end of year 2 during summer, the FAME^{AIS} Master Consortium may decide to suspend the allocation of the scholarship for one month.

8.4.5. For the student's information, the Grant Agreement 101082749 (*see Annex 10*) between the FAME^{AIS} Master Coordinating Institution (Grenoble INP-UGA) and the Education, Audiovisual & Culture Executive Agency (EACEA) of the European Commission which funds the FAME^{AIS} Master programme, imposes upon the FAME^{AIS} Master Coordinating Institution (Grenoble INP-UGA), following the exclusion or the withdrawal of a student from the programme:

- To make the remainder of the grant allocated to that student available to a new applicant
- To refund the EACEA agency of the European Commission with the remainder of the grant allocated to that student if no new applicant is enrolled as a replacement

8.5. Student has the duty to participate in programme surveys/evaluations, as well as joining the Erasmus Mundus Students and Alumni Association (EMA, see <http://www.em-a.eu/>).

9. Personal data protection

The European Education and Culture Executive Agency (EACEA), in the context of managing the Erasmus Mundus Joint Master, collects and processes the personal data of some of the candidates. In particular, certain





data of the scholarship holders (students and scholars) and non-scholarship holders is shared with the Agency through the EACEA Mobility Tool and treated according to the following privacy statement.

As the management of the mobility projects will require the recording and further processing of personal data in the EACEA Mobility Database by the project beneficiaries, all personal data are dealt with in accordance with Regulation (EC) No 45/2001 on the protection of personal data by the Community institutions and bodies. Regarding the collection and processing of personal data, the project beneficiaries have been instructed to inform the persons participating in mobility about the database and give reference to this document. The Privacy statement outlines the policies by which the EACEA collects, manages and uses the personal data in the context of managing mobility projects.

By signing this Agreement, the student certifies that he/she has not obtained prior EMJM scholarship.

FAME^{AIS} Master Student:

FAME^{AIS} Master Coordinator:

Place & Date, Signature:

Place & Date, Signature:

